

RESERVE YOUR EXHIBIT SPACE

Exhibit spaces are granted on a first come, first served basis. Please choose your exhibit space below:

☐ **Exhibitor - 6' x 30" Tabletop Display - \$5,500**

Each exhibit space includes the following:

(1) 6' X 30" draped table

(2) Chairs

(1) Wastebasket

(2) Exhibitor Registrations

☐ **Exhibitor - 10' x 10' Booths - \$8,500**

Each exhibit space includes the following:

(1) 10' x 10' Exhibit Space w/ Backwall and sidewall Drapes

(1) 6' Skirted Table

(2) Chairs

(1) Wastebasket

(4) Exhibitor Registrations

☐ **Exhibitor - 10'x 20' Booths \$17,000**

Each exhibit space includes the following:

(1) 10' x 20' Exhibit Space w/

Backwall and sidewall Drapes

(1) 6' Skirted Table

(2) Chairs

(1) Wastebasket

(8) Exhibitor Registrations

Please email a 50 word description to julie@oeisregistry.com

When emailing description please include the following:

1. "OEIS Annual National Scientific Meeting" in the subject line of your email
2. Company Name and Mailing Address
3. Company Website Address
4. 50 Word Description

If your description is over 50 words we reserve the right to edit your submission.

☐ **Additional badges - \$200.00 each**
How many more do you need? →→

NOTE: Additional badges may also be purchased on the OEIS Annual Meeting Website.

Exhibiting Company's Name: _____

Contact Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____ **Country:** _____

Phone: _____ **Fax:** _____ **Email:** _____

Web Address (URL): _____

Location Preferences (List Table Numbers): Note that booth locations will be given on first come, first served basis depending on when applications are received and space availability.

1st choice _____ 2nd choice _____ 3rd choice _____ 4th choice _____

Would like to be near _____ Would NOT like to be near _____

By signing this document, company agrees to the following commitment and that full payment is due with this agreement. **In the event of cancellation after March 1, 2023 a refund will not be issued.** All descriptions and logos must be approved by OEIS prior to use.

Signature: _____ **Date:** _____

PAYMENT FORM

Exhibit spaces, sponsorships, and exclusive marketing opportunities are granted on a first come, first served basis. Please submit this payment form and all supplemental documentation in a timely manner. Thank You!

☐ **INVOICE ME (contact name):** _____ **(contact email):** _____

☐ **PAY BY CREDIT CARD (amount to be charged):** _____

☐ **VISA** ☐ **MASTERCARD** ☐ **DISCOVER** ☐ **AMEX**

CREDIT CARD#: _____ **EXP DATE:** _____ **SECURITY CODE:** _____

NAME AS IT APPEARS ON CARD: _____

CARDHOLDER'S SIGNATURE: _____

BILLING ADDRESS: _____

BILLING CITY: _____ **BILLING STATE:** _____ **BILLING ZIP:** _____

Complete and email this payment form along with your sponsorship application form, marketing support form, exhibit space reservation and the exhibitor space agreement signature page to:

Julie Patterson: julie@oeisregistry.com

Questions? Call Julie at: (224) 567-0039

NOTE: Exhibit registration can be paid for online OR via use of these forms. However, for ALL Marketing Sponsorship and/or Support opportunities you MUST complete and email these forms.

We agree to abide by all rules and regulations set forth in this prospectus. By signing this payment form, company agrees to the following commitment and understands that full payment is due with this agreement. **In the event of cancellation after March 1, 2023 a refund will not be issued. A 3% processing fee will be applied to any payments made with a credit card.** All descriptions, logos, and other artwork must be approved by OEIS prior to use.

Signature: _____ **Date:** _____

OEIS USE ONLY

AMOUNT DUE: _____ **AMOUNT RECEIVED:** _____ **DATE RECEIVED:** _____

SPACE ASSIGNMENT: _____ **DATE ASSIGNED:** _____

NEW SPACE ASSIGNMENT: _____ **DATE ASSIGNED:** _____

ACCEPTED BY (signature): _____